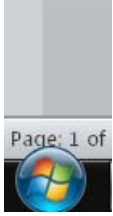


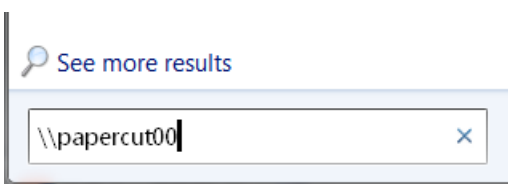
# How to manually map to a network printer

## Step 1



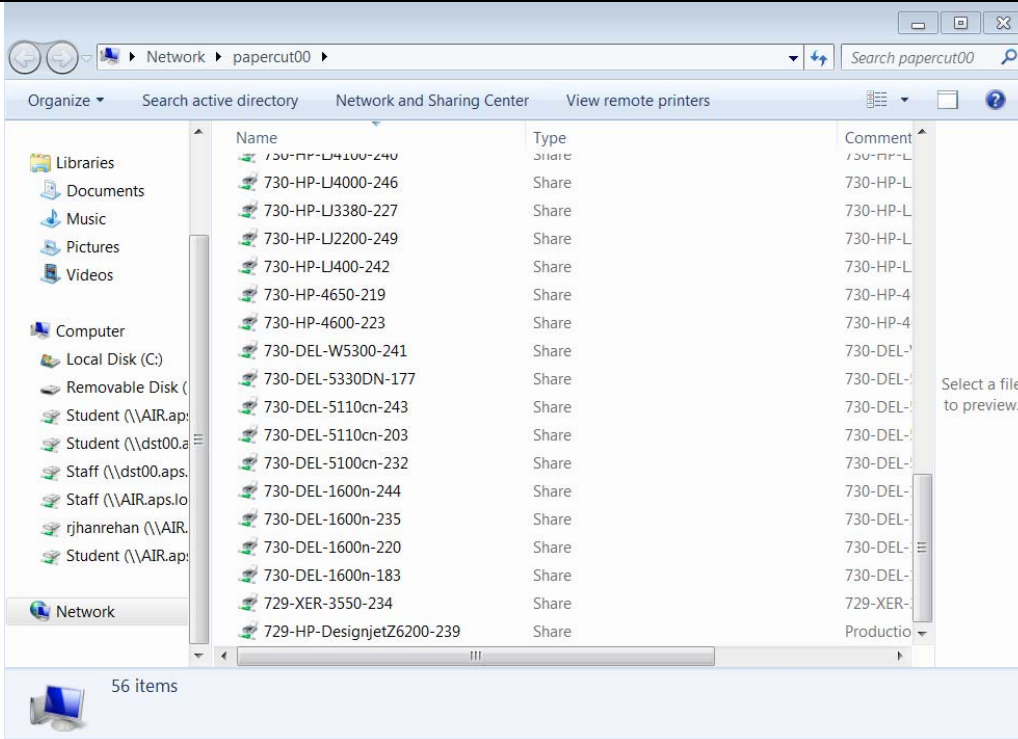
Click on the start button in the lower left corner of your screen

## Step 2



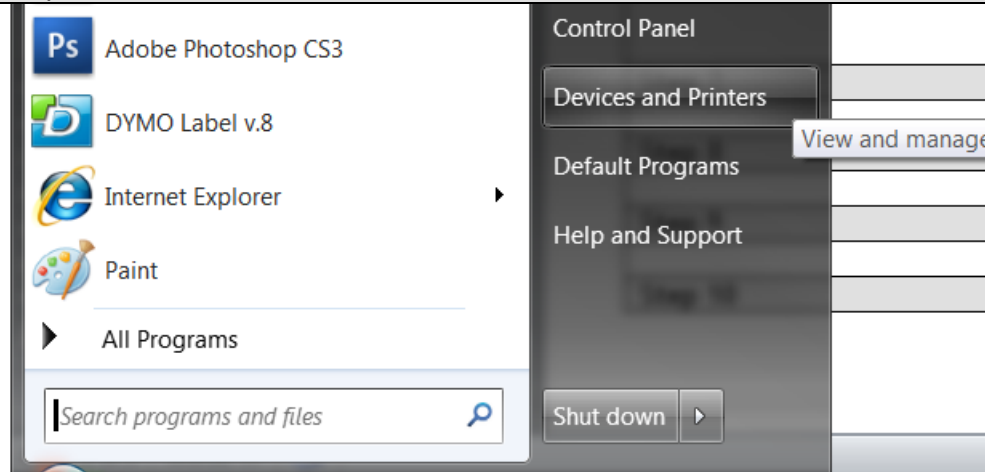
In the search box type [\\papercut00](#) and then press Enter

## Step 3



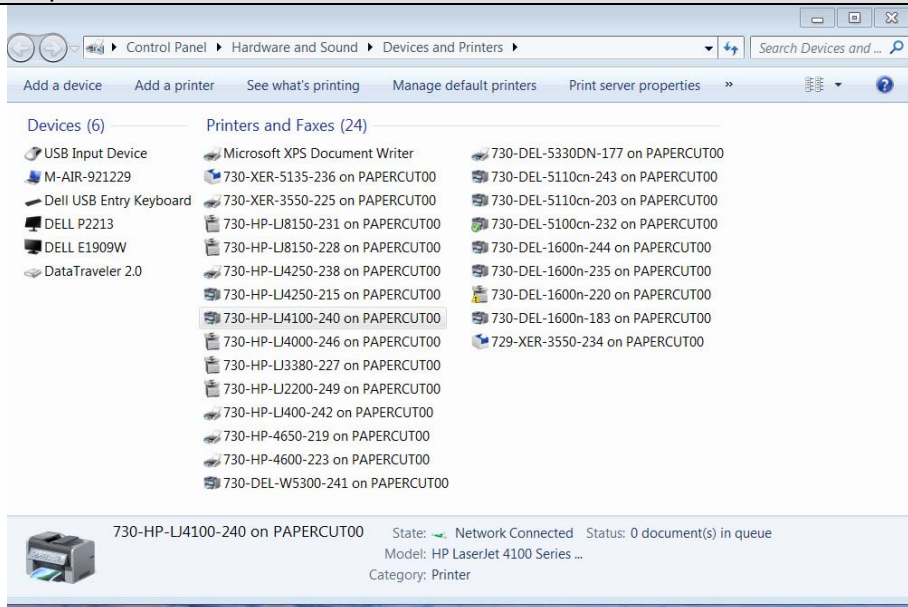
Right click on the desired printer select Connect

## Step 4



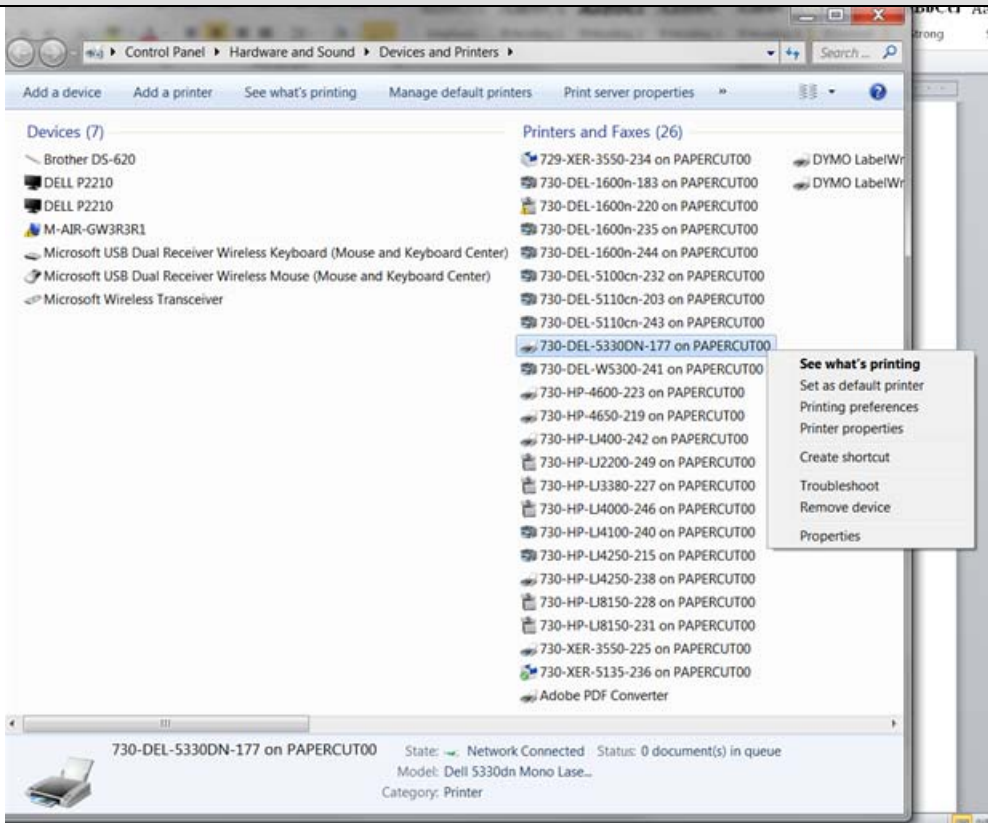
Click Start and open Devices and Printers

## Step 5



Select the newly installed printer

## Step 6



Right click and select Set as default printer